



**Western Cape  
Government**

Western Cape Department of Agriculture

**Agri-processing Support**

Agricultural Economic Services

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## **WESTERN DEPARTMENT OF AGRICULTURE POPI ACT COMPLIANCE NOTICE**

The department is committed to protecting the privacy of data subjects in accordance with the obligations imposed by POPIA. POPIA describes how organisations should collect, handle and store the personal information of data subjects.

These rules apply regardless of whether the information is stored electronically, on paper, or on other materials. To comply with the law, personal information should be collected fairly, stored safely and not disclosed unlawfully.

By signing this form, you are giving us consent to collect process and store your information to render a service to you as a citizen.

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**NAME & SURNAME:**

LEGAL ENTITY/ SOLE  
PROPRIETOR:

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**DATE:**

## REQUEST FORM FOR AGRI-PROCESSING TRAINING

**Agri-processing support provides capacity building services to train and enhance existing skills for Western Cape citizens interested in Agri- processing. The Agri-processing training takes place at Elsenburg AgriHub over two days, from 9am to 15pm. Currently, we only offer fruit, vegetables and meat processing training due to limited resources.**

**Agri-processing support unit welcomes all students, unemployed and employed people in WC to do processing training with us. If you are interested, please organize a maximum of 20 people and make a request two weeks before the scheduled training. Please see the available training schedule below the form.**

## SECTION A: DETAILS OF ORGANISER

Name & Surname	
Company/NPO/NGO/Independent	
Town	
District	
E-mail address	
Phone number	
Date of training requested	

**Note: Agri-hub takes a minimum of 10 and a maximum of 20 trainees per training session.**

## SECTION B: TRAINEE DETAILS

[illegible]

SECTION C: TYPE OF TRAINING REQUESTED	
Type of processing training required	Fruit and vegetable processing
	Meat processing
	Both (meat, fruit and vegetable processing)
	Other processing (dairy, baking, oil pressing)
Are the trainees bringing their own produce? If yes please list produce.	
SECTION D: TRANSPORTATION AND ACCOMODATION	
<b>Note: Agri-processing training takes up to two days from 9am to 16pm at Elsenburg Agrihub. If trainees live far away from our training hub, please indicate below if you need transportation and/or accommodation support.</b>	
Do trainees require transportation to the AgriHub?	
Do trainees require accommodation?	
Is the training organizer responsible to arrange and cover the cost for transportation and/or accommodation?	

I, \_\_\_\_\_ as the organizer of the Agri-processing training take the responsibility to give all necessary information required two weeks before the training. As an organizer I will make sure that the information provided in this form is correct and all the trainees will attend the two days training at Elsenburg, AgriHub. I will also make sure the AgriHub rules accompanying this form are read and well understood by the trainees before training.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_