



APPLICATION FOR CASP* FUNDING 2026/2027

1. THE PURPOSE

The *Comprehensive Agricultural Support Programme (CASP) was established by the Department of Agriculture, Land Reform and Rural Development (DALRRD) and is implemented by the Western Cape Department of Agriculture through its commodity-focused approach to extend its services to producers within the Province. The strategic goal of this programme is to create a favourable and supportive agricultural service environment for farming communities including subsistence, smallholder, and commercial land reform producers as well as those involved in Agri-Processing within the Western Cape Province. Women, youth, people with disabilities, and first-time applicants will be prioritised.

Any request for assistance should follow the process stipulated below. Failure to comply with the requirements will automatically disqualify your application.

2. APPLICATION PROCESS

To ensure a faster and more efficient service, applicants are advised to adhere to the process detailed below:

2.1 PRODUCERS: COMMUNITY AND HOUSEHOLD PROJECTS (NB: This category of farmers can apply throughout the year)

Criteria:

- Production is mainly for own consumption, whilst surplus produce is sold for income security,
- Must have legal access to land (owned or leased),
- In the case of leased land, an applicant must have a lease arrangement of no less than 3 years for state land and 5 years for private land,
- Must have legal access to irrigation water or be willing to use recycled water (no municipal drinking water can be used for irrigation),
- Requests must be submitted at your local Department of Agriculture office. Households will be sourced from municipal indigent registers,
- Referrals from other government departments.

2.2 SMALLHOLDER AND COMMERCIAL LAND REFORM PRODUCERS

Criteria:

- Priority will be given to the primary commodity of your business,
- Evidence of legal access to land (leased or owned) and water rights must accompany your **business plan**,
- In the case of leased land, the applicant must have a lease arrangement of not less than 9 years and 11 months (only removable structures) and a longer lease period of at least 15 years will be required for long-term crops. Note that it may require a notarial deed on the title deed of the farm,
- Where applicable, Environmental Impact Assessments (EIAs) and Record of Decision (ROD) of EIA, Approved Building Plans, Water License registration, and Animal and Plant Improvement Act documents must be registered before the funding application,
- Should have the potential to create and sustain jobs,
- Enterprises must comply with the latest Agri BEE framework,
- Signed-off **business plan** and financial records must be provided.

2.3 AGRI-PROCESSING SUPPORT

Criteria:

- Must have access to adequate production inputs (or source) (of raw materials) for proposed agri-processing activities,
- Proof of land/property ownership or leasehold needs to be provided with the application. Leaseholds must take any one of the following forms before a project can be considered for funding:
 - i. Lease agreement for 5 years (of which at least 3 years of the lease remain),
 - ii. Lease agreement for 3 years on government-owned land/property (including PLAS leases),
 - iii. 3-year lease for the development of commonage land (Development on Commonage belonging to the Municipality, Act 9 land, and Church land.
- Production activities must take place in the Western Cape,
- Contribution to food security and alignment with the strategies of National and Provincial Governments are required,
- The project must have the potential to create and sustain jobs,
- The project must have the potential to become economically viable and sustainable,
- Businesses should be involved in value addition and or processing of agricultural raw materials.

3. HOW TO APPLY

- Obtain a **business plan** format from your local office of the Department, or www.elsenburg.com.
- Applicants are encouraged to make contact with the nearest extension office for guidance and planning,
- Submit a completed **business plan** to the nearest office within the required time frame accompanied by all the supporting/required compliance documentation as per the checklist in a **business plan**.
E.g. tax clearance certificate, security of tenure documentation (copy of title deed or valid lease contract), etc.
- It is a compulsory requirement that all applicants be registered on the Producer/Farmer Register and that the registration reference number be quoted on the **business plan** where indicated.
- Once the **business plan** is received, the Department will confirm receipt in writing and advise further on the process.
- A farm visit may be done to confirm/verify information submitted as per your **business plan**.

4. CONDITIONS TO BE ADHERED TO BY THE APPLICANT

Once the project is approved, the applicant will be expected to enter into a contract with the Department of Agriculture or its project managers committing to the following:

The conditions of implementation:

- Commitment to ensure effective and productive usage of all equipment and inputs (assets may be removed if not used productively/misused).
- Give the Department access to financial, production, and sales records of the business – through participation in the Financial Record Keeping (FRK) Programme, and Production Record Keeping Programme (PRKP).
- Commit to allow the Department access to the farm or business premises for extension and advisory services and monitoring purposes.
- Commitment to attend project meetings with the Department when required.
- Commitment to participate in the capacity building and training programmes facilitated by the Department and its commodity partners.

No.	District	Contact Person	Address	Office	Email
1	Little Karoo District	Mr Willem Burger	Oudtshoorn Research Farm, Old Kammanasie Road, Oudtshoorn, 6620	044-803 3747	Willem.Burger4@westerncape.gov.za
2	Central Karoo District	Ms Vianca Erasmus	Peter Jacobs Avenue 104, Beaufort West, 6970	023-414 9209	Vianca.Erasmus@westerncape.gov.za
3	North West Coast District	Mr Marius Du Randt	PO Box 130, Vredendal, 8160	027-201 3502	Marius.DuRandt2@westerncape.gov.za
4	Cape Metropole District	Mr Ayanda Obose	Goulburn Centre, c/o Goulburn Street and Voortrekker Road, Goodwood	021-808 7082	Ayanda.Obose@westerncape.gov.za
5	Overberg District	Mr Hennis Germishuys	Albert Myberg Hostel, Golf Street, Bredasdorp, 7280	028-425 4807	Hennis.Germishuys@westerncape.gov.za
6	Cape Winelands District	Ms Ayanda Saki	ABSA Building, 4th Floor, Plein Street, Stellenbosch, 7600	021-808 7054	Ayanda.Saki@westerncape.gov.za
7	Garden Route District	Mr Clyde Lamberts	Old Airport Road, George, 6529	044-803 3757	Clyde.Lamberts@westerncape.gov.za
8	Swartland District	Ms Rose Horne	Lang Street 42, Moorreesburg, 7310	022-433 8903	Rose.Horne@westerncape.gov.za

All applicants are required to declare previous government support and failure to do so will lead to an automatic disqualification of the applicant.

NB: It must be noted that civil servants, those working for parastatals, and foreign nationals are excluded from the support listed above. There is also no guarantee that the **business plan** will be approved or that the total request (wish list) will be funded. The department reserves the right only to approve and fund the critical items it deems necessary on a **business plan** within the available budget resources.

CLOSING DATE FOR APPLICATIONS: 16 MAY 2025