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**NOMINATION FORM**

**Annexure C5**

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|  **BEST ENTREPRENEUR: AGRO PROCESSING****DALRRD WOMEN ENTREPRENEUR AWARDS 2024/25 -2028**  |
|  Western Cape Department of AgriculturePrivate Bag X1, Elsenburg, 7607 |
| Tel: Email: (Details of District Manager / District Coordinator) |

## SECTION 1

**Personal Information:**

|  |
| --- |
|  Name of the Enterprise(e.g. Luthando LTD)   |
|  Name of owner: (e.g. Ms Noluthando Maseko)  |
|  Job title of the nominee:   |
| Physical address:     |
|  ID(Attach copy):    |
|  Banking details:  |
|  Contact numbers and e-mail of the owner:  Contact number and e-mail of a nominee:  |

## SECTION 2

**Enterprise information:**

|  |
| --- |
|  2.1 Type of Enterprise:    |
|  2.2 Specialized Commodity:   2.3 Background of the enterprise:  |

|  |  |
| --- | --- |
| **2.4 Legal requirements and corporate governance standards (Attach Evidence)**  | **Please tick**  |
| 2.4.1 Entity registration certificate  |   |
| 2.4.2 Information on occupational health and safety matters(e.g. protective clothing)  |   |
| 2.4.3 Unemployment Insurance Fund(UIF) records  |   |
| 2.4.4 Employment contracts, salary advises and leave records  |   |
| 2.4.5 Tax Clearance Certificate  |   |
| 2.4.6 BBBEE level 2 Certificate  |   |
| 2.4.7 Industrial Compliance/Requirements/norms and standards (e.g. Phytosanitory and Health Requirements, HAACP, Local and global gap, SABS)  |   |
| **Farming practices**     2.5. Farming Methods:     2.5.1 Indigenous Knowledge Systems (IKS)     2.5.2 Use of new technology (Innovation)     2.5.3 Responsible use of production inputs (pesticides, fertilizers, vaccines, etc.)  |  |
| 2.6 Natural Resources Management:   2.6.1 Caring for natural resources, adaptation and mitigation to climate change  |  |

## SECTION 3

**Financial management:**

Describe your recording keeping system citing the types of financial journals you keep (cash flow,

enterprise budget, balance sheet etc.

## SECTION 4

**Production:**

Demonstrate Value chain standards: (e.g. HAACP, Phytosanitary and health requirements)

|  |  |  |
| --- | --- | --- |
| Demonstrate Labeling of ingredients:   Handling and packaging:  |  |  |
| **Quality of product and quantity of produce:**  |  |  |
| **Produce**  | **Quality**  | **Quantity**  |
|   |   |   |
|   |   |   |

## SECTION 5

**Marketing plan:**

|  |
| --- |
| Mention the existing markets ( indicate formal or informal Local/ national/ international):  Monetary value of the sales:  |
| **Produce**  | **Quantity**  | **Price**  | **Total amount**  |
|   |   |   |   |
|   |   |   |   |

## SECTION 6

**Job creation:**

|  |
| --- |
| Number of permanent and seasonal jobs created:  |
| Seasonal Jobs created  | Permanent Jobs  |
| Persons with disability: Youth: Women :  | Persons with disability: Youth: Women :  |
| Sustainability of jobs created:  |

## SECTION 7

**Investment in human capital development:**

|  |
| --- |
| Skills transfer (Mentoring, coaching and capacity-building programmes): Programmes focusing on staff wellbeing:  |
| Contribution to community development:  |

**Name of Nominee:**

Signature: Date:

**Name of the Nominator (Extension Officer name):**

Signature: Date:

**Name of the District Manager:**

Signature: Date: