

REFERENCE: **BID 918 – 2023/2024**

Dear Bidders,

Bid Number: BID 918 – 2023/2024

Please quote the applicable reference number in all correspondence. Correspondence without a reference number will not be attended to.

Required Service Description:

AN EVENT CO-ORDINATOR TO HOST THE WESTERN CAPE PRESTIGE AGRI AWARD 2023.

Name of Institution:

Western Cape Department of Agriculture

Place where goods, works or services are required:

As per the ToR (Specifications)

Date Published: 12 May 2023

Close Date / Time: 12 June 2023 @ 11:00 AM

Technical enquiries: Ms G Jacobs: 021 808 5086 or Gertrude.Jacobs@westerncape.gov.za

Tender document enquiries:

Bid documentation will only be available electronically in PDF format, on request by email, requests to be sent to the following persons. The bid document can be requested electronically at any time, but will normally be distributed during office hours which are between 07h30 and 16h00 Mondays to Fridays, excluding public holidays.

Davita Prinsloo / Luna Dimanda / Abegail Oostendorp

Email: Davita.Prinsloo@westerncape.gov.za or Luna.Dimanda@westerncape.gov.za or Abegail.Oostendorp@westerncape.gov.za

Tel: 021 808 5442 / 5150/ 5156

Where bids should be delivered:

Department Of Agriculture (Tender Box at Security), Muldersvlei Road, Elsenburg
GPS Co-Ordinates: 33.845259 S 18.834722 E

Compulsory Briefing Session:

Date: 29 May 2023

Time: 10:00 am

Venue: Conference Room, Main building, Elsenburg

SPECIAL CONDITIONS:

No late tenders will be accepted, please note that the tender box is open 24 / 7 (at Security Gate).