



## REGISTRATION FOR FIRST-YEAR STUDENTS | 2023

The Elsenburg Agricultural Training Institute (EATI) welcomes all prospective students into the 2023 academic year. This document serves to guide you through the process of registration. Registration for all first-year students is scheduled to take place on campus.

### Registration Dates and Times:

#### BACHELOR OF AGRICULTURE: 26 January 2023

Surnames	Times	Venue
A – H	08h30 to 10h00	EATI Lecture Rooms
I – P	10h30 to 12h00	EATI Lecture Rooms
Q – Z	12h30 to 14h00	EATI Lecture Rooms

#### DIPLOMA IN AGRICULTURE AND EQUINE STUDIES: 27 January 2023

Surnames	Times	Venue
A – H	08h30 to 10h00	EATI Lecture Rooms
I – P	10h30 to 12h00	EATI Lecture Rooms
Q – Z	12h30 to 14h00	EATI Lecture Rooms

#### NOTE:

1. Please ensure you are available at the stipulated venue on the stipulated date and timeslot.
2. Kindly note that the above schedules are subject to change, depending on the release date of the 2022 matric results. Any changes to these dates will be communicated to all prospective students in advance.

## Step 1: Final acceptance

All first-year students must obtain **final acceptance** on the day of registration before being permitted to register. The following documentation is required **on the day of registration** for final acceptance:

- ID document
- Advice of Results and/or Grade 12 certificate (regardless of whether or not you completed Grade 12 before 2022)
- If you have completed the International School System (Cambridge International, etc.) please include a certified copy of your final school results and an evaluation by the South African Qualifications Authority (SAQA).
- If you have followed or have obtained degrees or diplomas from other universities or Institutes include a certified copy of your academic record and a certificate of conduct.

For **International Students**, in addition to the above documentation (where applicable), you are required to submit the following documentation:

- A study permit (receipts will not be accepted) made out for the Elsenburg Agricultural Training Institute.
- All school leaving results/ academic records
- Your passport
- Proof of comprehensive medical aid cover (valid for 12 months) and valid in South Africa

### NOTE:

1. If it becomes apparent at registration that a student does not satisfy the minimum admission requirements, he/she will not be admitted.

## Step 2: Student fees and payments

A **compulsory** registration fee of **R2825.00** is payable before the day of registration. Proof of payment of the **R2825.00** registration fee **must** be presented on the day of registration.

If you are a recipient of a partial or full bursary, kindly provide us with a copy of your confirmation/bursary award letter (on official letterhead) as written confirmation that the account will be settled. Bursary holders are personally responsible for the payment of their student fees. The onus rests on the student to ensure that a bursary payment is received before the payment due dates.

All students must pay their fees into the Institution's bank account, either by direct deposit or by electronic payment. The student number must be used as a reference. **Please allow five working days for the transaction to be processed on your student account.** (Kindly note that

this account is only for academic fees and not sport/clothing fees, any sport/clothing fees paid into this account will be allocated to the academic fee account)

<b>Banking Details:</b>		
Account Holder	:	DEPARTMENT OF AGRICULTURE
Bank	:	Nedbank
Branch Code	:	198 765
Account number	:	1452 045 119
Swift Code	:	nedszajj (Only applicable to foreign students)
Deposit Reference	:	Student number and Surname

**NOTE:**

1. Refer to **Annexure 1** for the 2023 cost breakdown for first-year students.

### **Step 3: Proof of registration**

An Academic and Financial clearance will be conducted **on the day of registration**. Once cleared, your registration will be processed. Each student will receive Proof of Registration and a Statement of Account.

**NOTE:**

1. Once you have completed your registration, it is very important that you check on your Proof of Registration printout that you have been registered for the correct modules.
2. If you fail to make corrections before the amendment cut-off dates, you will be liable for the fees, and the subjects concerned will appear on your academic record as a FAIL. (Due date: 10 February 2023).

### **Step 4: Student Card and Biometric Access**

Once you have obtained your proof of registration, please proceed to the **Hostel Dining Hall** to collect your student card and register on the access control system.

Students registering for the B.Agric programme who require a Stellenbosch University student card may purchase the card through Stellenbosch University. This fee is payable directly to Stellenbosch University.

**NOTE:**

1. Student cards will only be issued to a student with valid proof of registration.

## Step 5: Hostel Registration

Once you have concluded the academic registration, hostel students may report to the **Hostel Dining Hall** for the allocation of their rooms. Proof of registration must be presented to the hostel before a student may be allocated to a room.

### NOTE:

1. The onus is on the student to confirm, prior to registration, whether he/she has received a place in the hostel.

## Official Opening of College:

**Opening of the academic year** will take place at the **Percheron Hall, Elsenburg** at **14:00** on **Friday, 27 January 2023**. Attendance is compulsory for all registered first-year students. Parents are also invited to attend the opening ceremony.

Academic classes start on **Monday, 06 February 2023**.

## Official correspondence:

All official correspondence with the EATI will be with the registered student **ONLY** and no other parties. The student must identify and provide details of a next of kin on the day of registration. The institution will only communicate with the next of kin in the case of an emergency or relevant matter.

Students will receive an official email account and only this account will be used to communicate with the student electronically. Upon registration, all students will be given a user ID and a password. These credentials will be used to log on to the internet and Learning Management System (Moodle). Official communication will be via email. Communication will be expected to be received, read, and responded to.

### NOTE:

1. Students will be requested to sign a document of agreement and understanding of the abovementioned during registration.
2. In line with the POPI Act of 2021, which is a new all-inclusive piece of legislation that safeguards the integrity and sensitivity of private information, the Elsenburg Agricultural Training Institute undertakes to manage the data capturing and storage processes and usage of personal information of its clients within the lawful framework as set out in the Act. South Africa's Protection of Personal Information Act (POPIA) took effect on July 1, 2020, and enforcement began on July 1, 2021.

**Enquiries:**

Section	Tel. no.	Email
Student Administration	021 808 5451	<a href="mailto:DOA.study@westerncape.gov.za">DOA.study@westerncape.gov.za</a>
Finance Office	021 808 5034	<a href="mailto:DOA.Accounts@westerncape.gov.za">DOA.Accounts@westerncape.gov.za</a>
Hostel	021 808 5470	<a href="mailto:Laetitia.Smith@westerncape.gov.za">Laetitia.Smith@westerncape.gov.za</a>

Reference: 19/19/3

### **2023 ACADEMIC FEES – B.AGRIC DEGREE (YEAR 1)**

Herewith is a breakdown of the approximate fees for the 2023 academic year that is payable to the Western Cape Department of Agriculture (WCDoA), Structured Agricultural Education and Training

No	Description of Nature	Unit	Additional Information	Amount
1.	Application fee	Per year	<b>Non-refundable. Payable on application.</b>	R 100,00
2.	Acceptance fee	Per year	<b>Non-refundable. Payable on acceptance of study offered</b>	R 200,00
3.	Registration Fee	Per year	<b>Non-refundable. Due on the day of registration.</b>	R 2 825,00
4.	Meals - Activation fee	Per semester	<b>Payable during registration to activate the meal system.</b>	R 2 215,00
5.	Meals	R84.00 per day for 40 weeks	<b>Meal costs are based on R21,70/breakfast, R33,13/lunch, and R28,80/dinner. Meals are calculated against meals taken. Students decide which meals they wish to consume. The meal account must show a credit balance at all times. NB. Estimate for 40 weeks ONLY</b>	R 23 520,00
6.	Lodging (Double room - Hostel)	Per year		R 22 906,00
7.	Photocopy Fee	Per year	<b>A photocopy fee is payable at registration</b>	R 200,00

9. Tuition Fees.

**All fees are determined yearly per module and are calculated per subject in addition to the registration fee. Consult prospectus for detailed information on modules.**

MODULE	MODULE ABBR.	MODULE CODE	CODE	CREDIT VALUE	AMOUNT
Agribusiness Management	ABM	12281	112	10	R1 574,00
Agribusiness Management	ABM	12281	142	10	R1 574,00
Biology	BIO	58459	113	15	R2 360,00
Biology	BIO	58459	143	15	R2 360,00
Principles of Science (Chemistry)	PAS	58440	111	10	R1 574,00
Principles of Science (Mathematics)	PAS	58440	121	5	R786,00
Principles of Science (Laboratory techniques)	PAS	58440	141	5	R786,00
Soil Science	BSS	58475	112	10	R1 574,00
Soil Science	BSS	58475	142	10	R1 574,00
Crop Protection	CPP	58467	141	5	R786,00
Agricultural Engineering	ENG	58491	142	10	R1 574,00
Communication	COM	58505	111	5	R786,00
Natural Resource Management	NRM	59899	142	10	R1 574,00
Computer Skills	CPU	58521	112	10	R1 574,00
					<b>R20 456,00</b>

**ESTIMATED TOTAL COST : +/-R72 500.00**

**NB:** The above fees are an estimate of possible total costs. It must be emphasized that the costs are subject to amendment, depending on the number of meals a student consumes and the student's specific study option. The Institute cannot take any responsibility for discrepancies that may occur.

**Students are encouraged to register for classes on published dates. Whether you are a continuing, new, or re-entering student, additional charges will be applied to your account if you do not register for courses by the published dates for registration. A late registration fee is applicable in addition to the registration fee. No late registrations will be allowed after classes have commenced.**

**Fees are payable at registration or as agreed with the Finance Section of the Department of Agriculture: Western Cape. Finance enquiries can be directed to:**  
[DOA.Accounts@westerncape.gov.za](mailto:DOA.Accounts@westerncape.gov.za)

**\* Where errors and omissions have occurred, these will be corrected and the student account revised \***



Reference: 19/19/3

**2023 ACADEMIC FEES – DIPLOMA IN AGRICULTURE (YEAR 1)**

Herewith is a breakdown of the approximate fees for the 2023 academic year that is payable to the Western Cape Department of Agriculture (WCDoA), Structured Agricultural Education and Training

No	Description of Nature	Unit	Additional Information	Amount
1.	Application fee	Per year	<b>Non-refundable. Payable on application.</b>	R 100,00
2.	Acceptance fee	Per year	<b>Non-refundable. Payable on acceptance of study offered</b>	R 200,00
3.	Registration Fee	Per year	<b>Non-refundable. Due on the day of registration.</b>	R 2 825,00
4.	Meals - Activation fee	Per semester	<b>Payable during registration to activate the meal system.</b>	R 2 215,00
5.	Meals	R84.00 per day for 40 weeks	<b>Meal costs are based on R21,70/breakfast, R33,13/lunch, and R28,80/dinner. Meals are calculated against meals taken. Students decide which meals they wish to consume. The meal account must show a credit balance at all times. NB. Estimate for 40 weeks ONLY</b>	R 23 520,00
6.	Lodging (Double room - Hostel)	Per year		R 22 906,00
7.	Photocopy Fee	Per year	<b>A photocopy fee is payable at registration</b>	R 200,00



All fees are determined yearly per module and are calculated per subject in addition to the registration fee. Consult prospectus for detailed information on modules.

9. Tuition Fees.

MODULE NAME	MODULE ABBR.	MODULE CODE	CODE	CREDIT VALUE	AMOUNT
Agribusiness Management (DIP)	ABM	30000	110	5	R 786,00
Agribusiness Management (DIP)	ABM	30000	130	10	R 1 574,00
Biology (DIP)	BIO	30001	110	10	R 1 574,00
Biology (DIP)	BIO	30001	130	10	R 1 574,00
Principles of Science (DIP) Mathematics	PAS	30002	110	5	R 786,00
Crop Protection (DIP)	CPP	30003	110	10	R 1 574,00
Soil Science (DIP)	BSS	30004	110	10	R 1 574,00
Soil Science (DIP)	BSS	30004	130	10	R 1 574,00
Agricultural Engineering (DIP)	ENG	30005	130	10	R 1 574,00
Computer skills (DIP)	CPU	30006	130	5	R 786,00
Extension (DIP)	EXT	30007	110	5	R 786,00
					<b>R 14 162,00</b>

and only ONE of the following STUDY OPTIONS

<b>(A) PLANT AND ANIMAL PRODUCTION</b>					
Agromony (DIP) Intro to Vegetables Production	AGR	30008	110	5	R 786,00
Agromony (DIP) Intro to Agromony	AGR	30008	130	5	R 786,00
Agromony (DIP) Tunnel Vegetables	AGR	30008	140	10	R 1 574,00
Animal Production (DIP) Dairy cattle	ANP	30009	130	5	R 786,00
Animal Production (DIP) Small stock science	ANP	30009	140	5	R 786,00
					<b>R 4 718,00</b>

<b>(B) PLANT PRODUCTION</b>					
<b>Option 1</b>					
Horticulture (DIP) Horticultural industry	HRT	30010	110	5	R 786,00
Horticulture (DIP) Morphology & Cult, prac.	HRT	30010	130	10	R 1 574,00
Viticulture (DIP) Intro to Viticulture	VIT	30011	130	15	R 2 360,00
					<b>R 4 720,00</b>

OR

<b>Option 2</b>					
Horticulture (DIP) Horticultural industry	HRT	30010	110	5	R 786,00
Horticulture (DIP) Morphology & Cult, prac.	HRT	30010	130	10	R 1 574,00
Agromony (DIP) Intro to Vegetables Production	AGR	30008	110	5	R 786,00
Agromony (DIP) Intro to Agromony	AGR	30008	130	5	R 786,00
Agromony (DIP) Tunnel Vegetables	AGR	30008	140	10	R 1 574,00
					<b>R 5 506,00</b>

<b>( C ) ANIMAL PRODUCTION</b>					
Agronomy (DIP)Intro to Agronomy	AGR	30008	130	5	R 786,00
Animal Production (DIP)Animal Nutrition	ANP	30009	110	10	R 1 574,00
Animal Production (DIP)Dairy cattle	ANP	30009	130	5	R 786,00
Animal Production (DIP)Poultry	ANP	30009	135	5	R 786,00
Animal Production (DIP)Small stock science	ANP	30009	140	5	R 786,00
					<b>R 4 718,00</b>

<b>(D) CELLAR TECHNOLOGY</b>					
Principles of Science (DIP)Basic Chemistry	PAS	30002	120	5	R 786,00
Viticulture (DIP)Intro to Viticulture	VIT	30011	130	15	R 2 360,00
Oenology (DIP)Origin of Wine	OEN	30012	130	10	R 1 574,00
					<b>R 4 720,00</b>

## **ESTIMATED TOTAL COST: +/-R72 500.00**

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Reference: 19/19/3

### **2023 ACADEMIC FEES – EQUINE STUDIES PROGRAMME**

Herewith is a breakdown of the approximate fees for the 2023 academic year that is payable to the Western Cape Department of Agriculture (WCDoA), Structured Agricultural Education and Training

No	Description of Nature	Unit	Additional Information	Amount
1.	Application fee	Per year	<b>Non-refundable. Payable on application.</b>	R 100,00
2.	Acceptance fee	Per year	<b>Non-refundable. Payable on acceptance of study offered</b>	R 200,00
3.	Registration Fee	Per year	<b>Non-refundable. Due on the day of registration.</b>	R 2 825,00
4.	Meals - Activation fee	Per semester	<b>Payable during registration to activate the meal system.</b>	R 2 215,00
5.	Meals	R84.00 per day for 40 weeks	<b>Meal costs are based on R21,70/breakfast, R33,13/lunch, and R28,80/dinner. Meals are calculated against meals taken. Students decide which meals they wish to consume. The meal account must show a credit balance at all times. NB. Estimate for 40 weeks ONLY</b>	R 23 520,00
6.	Lodging (Double room - Hostel)	Per year		R 22 906,00
7.	Photocopy Fee	Per year	<b>A photocopy fee is payable at registration</b>	R 200,00

8. Tuition Fees

**All fees are determined yearly per module and are calculated per subject in addition to the registration fee. Consult prospectus for detailed information on modules.**

MODULE	YEAR OF STUDY	AMOUNT
Module 1 Tuition Fees	1	R 5 978.00
Module 2 Tuition Fees	1	R 6 922.00
Module 3 Tuition Fees	1	R 6 922.00

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**Please note that examination fees are payable directly to the Equestrian Qualifications Authority of South Africa (EQASA). Kindly consult the EQASA website for additional information:**

[www.sanip.org.za](http://www.sanip.org.za)

**Items the fee list DOES NOT include:**

- Protective wear:
  - Hat
  - Boots & Half chaps
  - Gloves
  - Jodhpurs/Breeches
  - Riding-whip
- Entries to horse shows
- Pocket money
- Stationery (Flip file, pens, etc.)
- Sun protection

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