



**Western Cape
Government**

Department of the Premier

CORPORATE SERVICES CENTRE

Chief Directorate: People Management Practices

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tel: (021) 483 3305

5th Floor, 4 Dorp Street, Cape Town, 8001

REFERENCE: Criminal Record Check

ENQUIRIES: Carol Cunningham

The Department of the Premier (DOTP), Western Cape Government (WCG) is requesting the South African Police Service (SAPS) to take the fingerprints of the bearer of this letter.

According to the National Vetting Strategy in the Public Service all officials employed within the Public Service must undergo a process of verifications before appointment (criminal record check, citizenship verification, financial / asset record check, qualification / study verification and previous employment verification).

This directive is issued in terms of section 3(3)(e) of the Public Service Act, 1994, as amended, by the Minister for Public Service and Administration.

The bearer of this letter must have his/her fingerprints taken and the original documentation together with the indemnity form should be delivered to:

Carol Cunningham
Department of the Premier
5TH Floor
4 Dorp Street
Cape Town
8001

MS ELSA OLIVIER

DIRECTOR: RECRUITMENT AND SELECTION

DATE: