



Western Cape Department of Agriculture DROUGHT SURVEY FORM

- One form per registered landowner or land user (must include all RSA properties).
 - Complete all required information – this is a 13-page document.
 - Should you require additional writing space, kindly write this separately on A4 folio, clearly marking the page number on the bottom right hand corner of the page and attaching it to this form. A space has been provided on page 13 for you to indicate if additional information has been provided.
 - This form can be completed back-to-back.
 - Your application must be fully completed if you want to qualify for assistance, if available.
 - Hand in the completed form at your nearest local Department of Agriculture office.
 - As an owner of agricultural land in the RSA you must be familiar with the relevant legislation.
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SECTION A: PROCEDURE AND REGISTRATION OF APPLICANT

PROCEDURES THAT ARE FOLLOWED WITH DROUGHT SURVEY FORMS:

- Survey forms should be **read thoroughly** to ascertain what is required from the applicant. Should an applicant own, lease or hire more than one unit of land – irrespective of whether it is adjacent to each other, only one form should be completed, clearly stating all land descriptions. Should the property belong to a company, closed corporation, trust, person, etc., then all relevant documentation, including identification documentation is to accompany this form. Only one subsidy for all the land units will be applicable. Provide all properties in RSA in the survey form.
- Each occurring natural disaster is considered as a separate case which requires a new drought survey form.
- Please take note that the mere completion of a drought survey form does **NOT** in any way imply that the applicant will be awarded funds for his claim. This drought survey form merely serves to determine the extent of damages caused.

- Drought survey forms are available at the various district offices of the Department of Agriculture, Agri Western-Cape (AWC), the African Farmers Association of South Africa (AFASA) and the United South African Agricultural Association (USAAA). Prospective applicants for disaster assistance are responsible for the collection of the aforementioned forms at the respective offices.
- All damages (insurable, uninsurable, damages) that the Department assisted with in the past, as well as damages not assisted with should be indicated on the drought survey form. The reasoning behind obtaining all the information is to create a comprehensive picture of the extent of the incident and the risk profile of the Western Cape Province.
- Original drought survey forms should be completed and handed in at the person or office where the form was collected as speedily as possible, preferably no later than **2 weeks from the date of the incident**. The officials at the respective offices will sign the documents and ensure that the necessary documentation reaches Elsenburg.
- Due to the rural nature of farming communities we take cognizance of the fact that documents such as original Tax Clearance Certificates can take longer than 2 weeks to obtain. Please indicate any delays on the drought survey form (see page 22).
- All the information is captured into a database from where a report is prepared for submission to the relevant authorities; Western Cape Provincial Disaster Management Centre (WCDMC) and/or the Provincial Treasury. The absence of complete information in the drought survey forms means that the report cannot be compiled and/or that the applicant may not be eligible for possible financial assistance.
- Recommendations to declare the area as a disaster area must be handed in by Local Municipalities via District Municipalities at the WCDMC (Disaster Management Act 2002, Act No. 57 of 2002 – Chapter 5 section 54 and 55).
- Should the area be declared a disaster area, an application is made to the National Department of Agriculture (DAFF), the National Disaster Management Centre (NDMC), National Treasury and other relevant departments/ institutions for funding allocation.
- Should funds be allocated, it may be that only certain types of damages are funded and therefore funds are not sufficient to assist all the applicants. It will then be the Provincial Department of Agriculture's (PDAs) task to prioritize the claims. Prioritizing in this instance means that some applicants within legislative limits will benefit while others may not, only once repairs are completed and evidence submitted.
- Please attach a copy of the relevant **section/s of the deed/s** with the description of the farm/s on. Indicate the area(s) and crop(s) of dry - and irrigation lands. **This information is compulsory.**
- **Applicants who are temporarily or permanently employed by the government or a government parastatal will be DISQUALIFIED for drought relief.**

Last date for submission at local WCDoA office is

SECTION B: OVERVIEW OF THE DROUGHT RELIEF SCHEME

PERIOD OF DROUGHT RELIEF SCHEME

The bridging of dry seasons is inherent to the environment of the declared area and it is the landowner's own responsibility to take measures for these droughts. These measures are regarded as part and parcel of the farming management practises. Furthermore, it is expected of all livestock landowners to be self-sufficient during the onset of drought periods.

The Minister of Agriculture and Economic Opportunities of the Western Cape Province has the right to decide if individual applicants qualify for the drought relief scheme. This means that when the situation improves, with the support of the drought relief scheme, further assistance can be denied.

The drought relief scheme commences after you as an applicant have registered and your first order has been placed.

RESPONSIBILITIES OF THE LANDOWNER OR –USER

1. The deed of sale (voucher) must be handed in to your supplier as proof that the Department accepts to pay the subsidy amount directly into the suppliers account.
2. The landowner/ applicant is responsible to get hold of all monthly documentation and invoices at the supplier(s) and for handing it in at the regional office of the Department.

When the drought survey form is completed, by the registered applicant, the documentation as proof of the deed of sale must be submitted for monitoring and recommendation of payment to the local extension office for payments.

Payments are subjected to the availability of funds. If there are no funds available and you do qualify for the scheme you will not receive financial support.

RESPONSIBILITIES OF THE FODDER DISTRIBUTORS

Any distributor of fodder who is VAT registered and in possession of an original Tax Clearance Certificate (TCC), may register as a supplier by handing in his/her completed documentation. This includes: the completion of page 18 and 19; and registering with the "Central Supplier Database for Government" (CSD).

1. GOAL OF DROUGHT RELIEF SCHEMES

The goal is to support livestock farmers financially to bridge the disaster drought in affected areas. **OVERSTOCKED UNITS WILL NOT BE CONSIDERED FOR DROUGHT RELIEF.**

2. SUPPORT MEASURES UNDER THE DROUGHT RELIEF SCHEME

2.1 REBATES ON STOCK FEEDING

These support measures commences from when placing your first order, after you have registered. Assistance will be granted according to a sliding-scale to those landowners whose registration was approved. Support will depend on the number Large Stock Units (LSU) on the farm(s) and the rebate will be awarded for the following:

LARGE STOCK UNITS	% OF REBATE
30 and less LSU	90%
31-50 LSU	80%
>50 LSU	70%

The maximum amount and number of LSU that will qualify for rebate shall be made available on the voucher that will be issued.

2.2 REBATES ON TRANSPORTATION OF LIVESTOCK FEED

A rebate of **90%**, **80%** or **70%** will be paid for the feed and transport of approved stock feed from approved carriers. The rebate is paid to transport costs from the nearest supplier where animal feed is bought to the nearest distribution point or farm and back. In order to qualify for the rebate, invoices/ proof of the transport costs and that of stock feed must accompany monthly claims.

Please note: No rebate relating to transport costs of stock is paid out. Use of your own personal transportation will not be subsidised or reimbursed!

2.3 REBATES ON STOCK FEED COSTS

A rebate of **90%**, **80%** or **70%** of the stock feed cost for supporting stock is included.

The state contribution shall be calculated to the **maximum allowable LSU** on a farm unit per ID Applicant and will be declared in the deed of sale (voucher). The Minister of Agriculture could provide information about the tariff per LSU.

Please take note: 1 LSU = 6 Small Stock Units (SSU)

3. ASSISTANCE IN WATER NEEDS FOR PEOPLE AND ANIMALS

Only those landowners that are registered for the drought relief scheme will qualify for support. Priority will be given to those in greatest need. You are expected to comply within the prescribed procedures.

4. PROCEDURES OF THE DROUGHT RELIEF SCHEME

4.1 SUBMISSION

Disaster Survey forms are available at regional/extension offices and the originals must be completed and sent back to the regional/extension offices.

No faxes or e-mail correspondence will be accepted.

4.2 DATE OF SUBMISSION

Registration is voluntary and no cut-off dates apply. Thus it is up to every landowner to decide when she/he wants to register.

4.3 WHO QUALIFIES

Individual landowners, companies, partnerships, closed corporations and trusts qualify in the participation of the scheme under the following conditions:

- Only land users (farmers), i.e. full-time, part-time or communal landowners, that reside in the area declared as a drought disaster, can apply. Support will only be rendered to landowners whose farming units, according to the judgement of the Minister, is established as farming enterprises and operated as such. The number of LSUs **may not** be increased during the duration of the drought relief scheme.

- When submitting an application on behalf of farming communities / partnerships / private corporations and trusts, the first application should include proof that the signatory is fully authorised. An extract from the minutes from the meeting is also accepted. Attached to this document is a Power of Attorney Form (page 20).
- Should more than one person operate on one farm and/or the farming enterprise(s) is an acknowledged, competent, separate and independent farming enterprise operating with own business accounts, then only one person will qualify for assistance. ID-numbers of all concerning persons per farming enterprise have to be submitted. **Proof is required.**
- Landowners who rent farm units in the drought listed areas, need to submit an appropriate legal lease contract relating to the property being hired, to access assistance from the drought relief scheme. **The applicant must at least have rented for one (1) year, starting from the date of the application.**
- **Communal landowners must be registered at the local municipality or responsible governing body.** Registration certifying number of stock must be completed with the first application and each month thereafter until the drought relief scheme is finalised.
- If there are **dry land and/or irrigation** on the property/ies you need to indicate how many Ha and the type of crops are being cultivated.
- **Details of Farms in other provinces must also be provided.**

5. CALCULATING STOCK UNITS

Stock inventories must be updated monthly and attached to the monthly claim forms. **NO stock changes may be made after submissions.**

The present scoring methods as prescribed by the Act on the Conservation of Agricultural Resources, (CARA, Act No. 43 of 1983) is applied.

5.1 CALCULATING LSU

In the event of crossbreeds, the applicant must clearly specify the races involved in the crossbred on the stock inventory. The conversion from large stock, e.g. cattle, are as follows:

CLASSIFICATION OF OFFSPRING	CROSSBREEDING
LARGE FRAME ANIMAL	When a large frame animal is crossbred with a medium frame animal
MEDIUM FRAME ANIMAL	When a medium frame animal is crossbred with a small frame animal
MEDIUM FRAME ANIMAL	When a large frame animal is crossbred with a small frame animal

5.2 CALCULATING SSU

- In the case of small stock, the largest conversion factor is used. E.g. crossing a Dorper with a Merino means the Dorper conversion factor is used for the offspring.
- **Please Note: Ostriches, horses, pony's, donkeys, game, pigs, chickens and cows in milk are excluded and do not qualify for any relief assistance under this scheme.**
- **In all situations, including none crossbreeds, the specific breed must be indicated on the monthly stock inventory.**

SCHEDULE 1.1: LSU-EQUIVALENT (LSU/ANIMAL) FOR GRAZING CATTLE BREEDS						
	GUERNSEY/ JERSEY/ DEXTER	AYRSHIRE/	FRIESIAN	LIGHT FRAME BEEF BREEDS	MEDIUM FRAME BEEF BREEDS	LARGE FRAME BEEF BREEDS
Calf (Unweaned up to 7 months)	0.32	0.34	0.50	0.32	0.34	0.50
Unweaned (7 months and older)	0.44	0.53	0.64	0.44	0.53	0.64
Cow / Heifer (2-tooth and older)	0.96	1.10	1.49	1.10	1.21	1.32
Steer (18 months and older)	0.75	0.90	1.09	0.75	0.90	1.09
Steer (3 years and older)	1.10	1.22	1.33	1.10	1.22	1.33
Bull (3 years and older)	1.36	1.38	1.63	1.36	1.38	1.63
				SMALL FRAME	MEDIUM FRAME	LARGE FRAME
				ABERDEEN ANGUS AFRIKANER GALLOWAY HEREFORD NOORD DEVON VLEIS KORTHORING TULI NGUNI	BONSMARA BRAHMAN DRAKENSBERGER PINZGAUER ROOI POENSKOP SUSSEX SANTA GERTRUIDIS <i>(Can also be large frame).</i> RED POLL BEEF MASTER TOURICUS BRANGUS	CHAROLAIS SIMMENTALER SUID DEVON BRUIN SWITSER LIMOISINE BOSVELDER SIMERA

SCHEDULE 1.2: LSU-EQUIVALENT (LSU/ANIMAL) FOR GRAZING SMALL STOCK						
	WOOL SHEEP	MUTTON BREEDS	DUAL PURPOSE SHEEP	FAT TAILED OR FAT RUMPED TYPES	ANGORA SHEEP	BOER GOAT
Lamb (Unweaned up to 4 months)	0.05	0.08	0.08	0.07	0.04	0.08
Weaner lambs (4 months and older)	0.10	0.11	0.12	0.11	0.06	0.12
Ewe (2-tooth and older)	0.14	0.15	0.17	0.15	0.11	0.17
Welher (2-tooth and older)	0.15	0.16	0.17	0.16	-	-
Castrate (2-tooth and older)	-	-	-	-	0.14	0.17
Ram (2-tooth and older)	0.19	0.23	0.25	0.20	0.15	0.22

	WOOL SHEEP	MUTTON BREEDS	DUAL PURPOSE SHEEP	FAT TAILED		BOER GOAT
	RAMANOFF MERINO DOHNE MERINO LETELLE WALRICH MERINO AFRINO	DORPER	S.A.VLEISMERINO DORMER DORSET HORN CORRIEDALE BRITSE RASSE Land Sheep VAN DOR ROMNEY MARCH ILE DE FRANCE SUFFOLK BORDER LEICESTER	VAN ROOI AFRIKANER PERSIES NAMAQUA DAMARAS		ALPYNSE MELKBOK TOGGENBURG SAANEN SWITSERS

SCHEDULE 1.3: LSU-EQUIVALENT (LSU/ANIMAL) FOR OTHER GRAZING LIVE STOCK

	Shetland pony	Larger pony and donkeys	Light horses and mules	Medium draft horses	Heavy draft horses
Foal (unweaned)	0.15	0.23	0.33	0.45	0.52
Young animal	0.26	0.45	0.67	0.86	1.06
Mare	0.40	0.66	0.94	1.20	1.51
Stallion or gelding	0.42	0.70	1.03	1.32	1.60

SCHEDULE 1.4: LSU-EQUIVALENT OF GAME

	LSU/Animal		LSU/Animal		LSU/Animal
1. Elephant		7. Waterbuck		13. Rooibok/Impala	
Calf unweaned	1.00	Lamb unweaned	0.11	Lamb unweaned	0.05
Young elephant up to 5 years...	1.13	Young waterbuck	0.20	Young impala	0.08
Cow	3.80	Ewe mature	0.37	Ewe mature	0.14
Bull	4.13	Ram mature	0.50	Ram mature	0.16
2. Giraffe:		8. Raan Antelope/Sable		14. Springbok	
Calf unweaned	0.37	Antelope/BlueWildebeest/Gembuck:		Lamb unweaned	0.03
Young giraffe	0.77	Calf unweaned	0.10	Young springbok	0.04
Cow mature	1.48	Young wildebeest/gembuck	0.21	Ewe mature	0.09
Bull mature	1.68	Cow mature	0.40	Ram mature	0.10

Bull mature

0.48

SCHEDULE 1.4: LSU-EQUIVALENT OF GAME (continued)

SCHEDULE 1.4: LSU-EQUIVALENT OF GAME (continued)				SCHEDULE 1.5: LSU-EQUIVALENTS OF OSTRICHES	
3. Eland		9. Black wildebeest:		15. Ostrich:	LSU/Animal
Calf unweaned	0.28	Calf unweaned	0.07	Chicken	0.12
Young eland	0.52	Young black wildebeest	0.17	Young bird	0.26
Cow mature	1.01	Cow mature	0.29	Mature bird	0.38
Bull mature	1.28	Bull mature	0.34	16. Black Rhinoceros:	
4. Buffalo:		10. Basterhartbees/Tsessebe/Njala/Rooihartbees:		Unweaned	1.60
Calf unweaned	0.29	Calf unweaned	0.07	Cow	1.70
Young buffalo	0.42	Young tsessebe	0.16	Bull	1.60
Cow mature	1.06	Cow mature	0.28	16. White Rhinoceros:	
Bull mature	1.20	Bull mature	0.33	Unweaned	2.50
5. Zebra/Kwagga:		11. Blesbuck/Bontebok:		Cow	2.50
Foal unweaned	0.16	Lamb unweaned	0.05	Bull	3.20
Young zebra	0.33	Young blesbuck	0.10		
Mare mature	0.65	Ewe mature	0.21		
Stallion mature	0.72	Ram mature	0.20		
6. Kudu:		12. Warthog:			
Calf unweaned	0.13	Piglet unweaned	0.08		
Young kudu	0.21	Young warthog	0.08		
Cow mature	0.37	Sow mature	0.20		
Bull mature	0.56	Boar mature	0.25		

LandCare Reference no : _____

For Office
Use Only

Report no : _____

SECTION C: PERSONAL INFORMATION

Applicant				
ID number				
Submit details below/separate list if applicant is not the registered owner				
ID-no(s) and/or registration reference(s)				
Full name(s) of owner/trust/company				
Applicant Details				
SARS no. (Personal tax number)		VAT no.		
CSD registration No. (Only when funds are paid to you)	N/A	Language preference		
Address and Postal code		Tel (1)		
Cellphone		Tel (2)		
E-mail				
Gender		Education Status		
Farm Name				
Registered Farm name				
Title Deed number(s)	Full description of property(ies) (numbering the descriptions are critical)	District	Area (to 4 decimals)	Type of VELD (E.g. Lusem (ha), Natural veld (ha) etc)
T				
T				
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T				

Please attach a copy of the relevant **section/s of the deed/s** with the description of the farm/s on. Indicate the area(s) and crop(s) of dry - and irrigation lands as cultivated during good years / circumstances on a map. **This information is compulsory.**

District Municipality		Local Municipality	
Town			
Latitude	-3 ° _____ ' _____ "	Longitude	2 ° _____ ' _____ "
	<small>(where available and from the farmhouse)</small>		

DWS REGISTRATION NO:	REFERENCE	RIVER	DAM	BOREHOLE
	A			
	B			
	C			
	D			
	E			
Type of Landowner	Large	Medium	Small	Also employee of:
Milk Producer			Milk Producer No.	

The Department of Agriculture has the right to verify the information at any time.

G.P.-S 020-0532

BLM 23/37

REG NO

DEPARTMENT OF AGRICULTURE
NUMBER OF ANIMALS ON FARM UNIT

MND

I, the signatory, _____

Landuser of farming unit _____ distrik _____

Hereby declare that the number of animals kept on this farming unit, regardless to whom they belong, are as follow:

CATTLE

Dairy Cattle, Breed:

	Grazing capacity factor	Number of animals on Veld	Number on pasture
Calf, unweaned			
Young animals, 7 mnth+			
Cow/Calf, 2 teeth+			
Ox, 18 mnths+			
Ox, 3 years+			
Bull, 3 years+			

Other Cattle breed:

Calf, unweaned			
Young animals, 7 mnth+			
Cow/Calf, 2 teeth+			
Ox, 18 mnths+			
Ox, 3 years+			
Bull, 3 years+			

Other Cattle Breed:

Calf, unweaned			
Young animals, 7 mnth+			
Cow/Calf, 2 teeth+			
Ox, 18 mnths+			
Ox, 3 years+			
Bull, 3 years+			

KLEINVEE

Sheep, Breed:

Lamb, unweaned			
Weaners, 4 months+			
Ewe, 2 teeth+			
Wether, 2 teeth+			
Ram, 2 teeth+			

Sheep, Breed:

Lamb, unweaned			
Weaners, 4 months+			
Ewe, 2 teeth+			
Wether, 2 teeth+			
Ram, 2 teeth+			

SMALL STOCK

Goats, Breed:

	Grazing capacity factor	Number of animals on field	Number on pasture
Kid, unweaned			
Weaners, 4 mnths+			
Ewe, 2 teeth+			
Castrated, 2 teeth+			
Ram, 2 teeth+			

Goats, Breed:

Kid, unweaned			
Weaners, 4 mnths+			
Ewe, 2 teeth+			
Castrated, 2 teeth+			
Ram, 2 teeth+			

HORSES, MULES, DONKEYS & PONES

Type:

Foal, unweaned			
Young animal			
Mare			
Stallion(male horse)			

OSTRICH

Chick			
Young ostrich Pullet			
Adult			

GAME

Type:

Calf/Lamb/Pigs			
Young animals			
Cow/Ewe/Sow			
Bull/Ram/Bear			

Type:

Calf/Lamb/Pigs			
Young animals			
Cow/Ewe/Sow			
Bull/Ram/Bear			

_____ Date _____ Signature of Claimant _____

STRICTLY FOR OFFICE USE ONLY

Conversion: Animals on veld: _____ Conversion: Animals on pasture _____

Converted by _____ Checked by _____

ID-no. : _____

CONFIDENTIAL

DECLARATION:

I, the undersigned, hereby declare under oath / affirmation that the information provided is, to the best of my knowledge and conviction true and correct. I understand the contents of my drought survey form.

Signature of authorised applicant

Date

Place

CHECK	COMPULSORY DOCUMENTATION
	Copy of Identification Document (ID) .
	Copy of a document displaying your Income Tax Number .
	Copy of an extract from minutes from the meeting or letter giving full authorisation should you represent a company, trust or closed corporation.
	Copy of a list of the partners / shareholders / names of trustees / identity numbers and date of birth .
	Copy of the relevant section/s of the deed/s with the description of the farm/s on.
	Please ensure you keep a copy of this completed form your own personal records .
	Additional page/s added: <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, last page number:
	Indicate any outstanding documentation to be sent to us: _____ _____ and the expected date of delivery _____ .
	Hand in the completed form at your nearest local Department of Agriculture office - To be checked and verified by the official

For use by WCDa officials:

(This form is only valid if a local DoA official has checked and signed below)

Received by: _____ Office: _____ Date: _____

Captured on database

Information verified

By:

By:

Date

Date